

ECT Support Plan

This Support Plan should be completed in the event of a schools having concerns that an ECT is not on track to meet the Teachers' Standards by the end of the induction period.

It should be **completed together with the ECT** and is designed to outline the **support that the school will provide to the ECT**, as well as the **actions the ECT is going to undertake**. It should not simply be a "to do list" for the ECT.

It is intended to be a supportive not punitive process to help the ECT get back "on track".

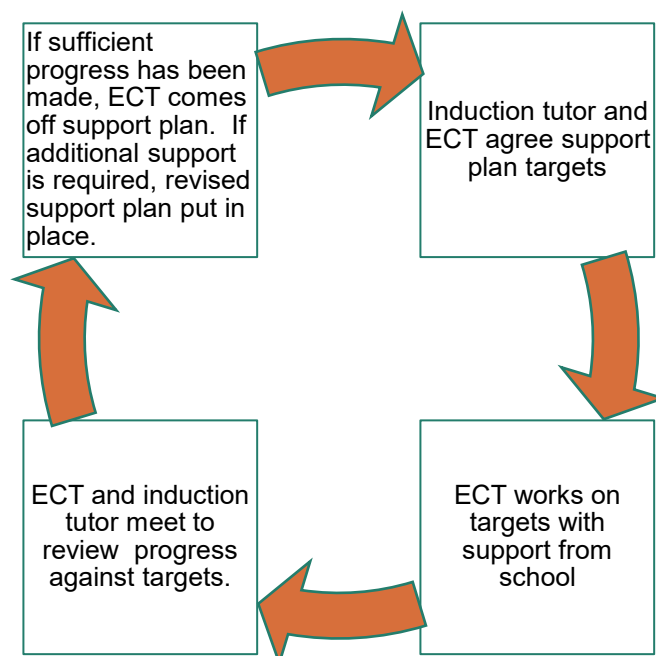
The length of time between writing the plan and reviewing the progress against the targets will depend on the exact nature of the targets, but **it is expected that it will be 4-6 weeks**, and should be sufficient time for the ECT to demonstrate progress against the targets.

Targets should relate clearly to specific areas of the Teachers' Standards.

Success criteria should be clear – it is important that the ECT knows what success looks like and knows what **evidence** the induction tutor will be looking for when reviewing the support plan.

The support plan should be **signed by the ECT** and induction tutor and **uploaded to ECT manager**.

The support plan should be **reviewed** at the agreed time, and **updated** accordingly. If a further support plan is required, the school should start the cycle again.



ECT Additional Support Plan

Name of ECT _____ School: _____

Date of initial meeting: _____

Present at initial meeting: _____

This support plan focusses on the Teachers' Standards. In addition to the support outlined here, the induction tutor may liaise with the school/trust HR in order to put in any necessary steps to support the ECT's wellbeing, including referral to outside agencies or support services. These may be recorded separately by the school and do not need to be disclosed on this support plan

Targets (related to Teachers' Standards)	ECT actions required to meet target	School actions and support to be provided (mentor/induction tutor/other staff)	Date for review	Success Criteria	<u>At review point:</u> Has met the target set sufficiently to be on track for meeting standards by the end of the induction period (yes/no/partially)
This plan has been agreed by (signatures): ECT: Induction Tutor: Date:					