



**Registering for ECF programme with  
TSH Berkshire  
2025-26**

# Registration

There are 2 elements to the induction process and schools need to register separately for each part:

1. With an ECF Provider – in this case UCL/TSH Berkshire
2. With an Appropriate Body for the statutory assessed side of induction – this can be TSH Berkshire or another Teaching School Hub

# Manage Training for Early Career Teachers Service

## 1 School nominates their induction tutor or logs in

All maintained schools invited by email to nominate the person responsible for organising induction in their school. If the school did this last year, the tutor can simply log in.

## 2 Induction tutor selects the school's delivery route for 2025

Choose between the 2 delivery routes or let us know they do not expect to receive ECTs next year. If their provider relationship can be carried over from last year, this option is presented.

## 3 Providers confirm school's delivery partner

If a partnership has not been carried over from the previous year by the school, the Provider must report the partnership with the school. Schools receive an email notification of the partnership and can reject a partnership if they don't recognise it.

## 4 Induction tutor registers ECTs and mentors

ECTs and mentors can be registered to the service. The service locates their central DfE record and assesses eligibility for training and funding. The service will automatically recognise the cohort and whether the participant is transferring or not.

## 5 Information available to Providers

Information is made available to lead providers via the API. Lead providers are responsible for passing information on to their delivery partners and setting up access to training.

**Steps 3 and 4 can happen independently of each other and in either order.  
However, both steps must happen for Step 5 to occur.**



# Registering for our ECF programme



## Step 1 Schools nominate their induction tutor or logs in

- The registration process is done through the DfE [Manage Training for Early Career Teachers Service](#)
- Schools will be invited by email to nominate the person responsible for organising induction in their school. If the school did this last year, the tutor can simply log in and start the registration process.
- If the previous induction tutor has left and you need to get access, then choose [request access to this service](#) when you first access the site.
- If your school has not used the DfE online service before, you will need to nominate an induction tutor before you begin the process. You can do this via this [link](#).

# Registering for our ECF programme



## Step 2 Induction tutor selects the school's delivery route for 2025

- The first thing school have to do is choose between the 2 delivery routes or say that you do not expect to receive ECTs in 2025-26.
- If you will have ECTs in 2025-26 the two options are:
  - School-led
  - Provider-led

### How do you want to run your training in 2025 to 2026?



#### Provider-led

Your school will work with providers who will deliver early career framework based training funded by the Department for Education.



#### School-led

Your school will deliver training based on the early career framework.

Continue



If you are using our programme with UCL you should choose **provider-led**

# Registering for our ECF programme



## Step 3 Confirm TSH Berkshire as your delivery partner

- If you did not have year 1 ECTs in 2024-25, you will need to fill in our [Confirmation of Intent](#) form to re-establish the link between your school and UCL as your provider
- If you had new ECTs who started with us in September 2024, you should have the option to “roll over” the provider relationship.
- Schools should then receive an email notification of the partnership with UCL

# Registering for our ECF programme



## Step 4 Register ECTs and mentors on the DfE registration service

- Once an induction tutor has their log in to the the DfE [Manage Training for Early Career Teachers Service](#) they can start registering new ECTs and mentors
- You only need to register **NEW ECTs joining your school**, or **new mentors who have not mentored on the programme before**. If you have an ECT who was in your school in 2024-25 they will just roll over to next academic year.
- To register an ECT or mentor **you will need the following information:**
  - Name
  - Email
  - Induction start date (for ECTs)
  - Teacher Reference Number (TRN)
  - Date of Birth (DoB)

# Registering for our ECF programme



## Week beg 16th June 2025

A selection of schools will be invited to set up their ECFE for the 2025/26 academic year and register ECFs and/or mentors as part of a 'soft launch'.

The DfE will focus these invites on schools that are going to be working with a new lead provider in the 2025/26 academic year, as these will not be able to self serve and 'rollover' their previous partnership.

## Week beg 30th June 2025

All schools will receive an invite to set up their ECFE for the 2025/26 academic year and register ECFs and/or mentors.



# Registering with an Appropriate Body



- **All ECTs will need to also be registered with an Appropriate Body.** This still has to be done as a separate process by schools – the information does not feed through automatically.
- TSH Berkshire can be your Appropriate Body, or you can choose another Teaching School Hub.
- There is no charge for the ECF training programme, as this is funded by the DfE, **but Appropriate Bodies do charge for their services.**
- If you would like to use TSH Berkshire as your Appropriate Body please read our [SLA](#) and complete the Microsoft form [here](#).

# ECTE Registration AY2025/26: Process Overview

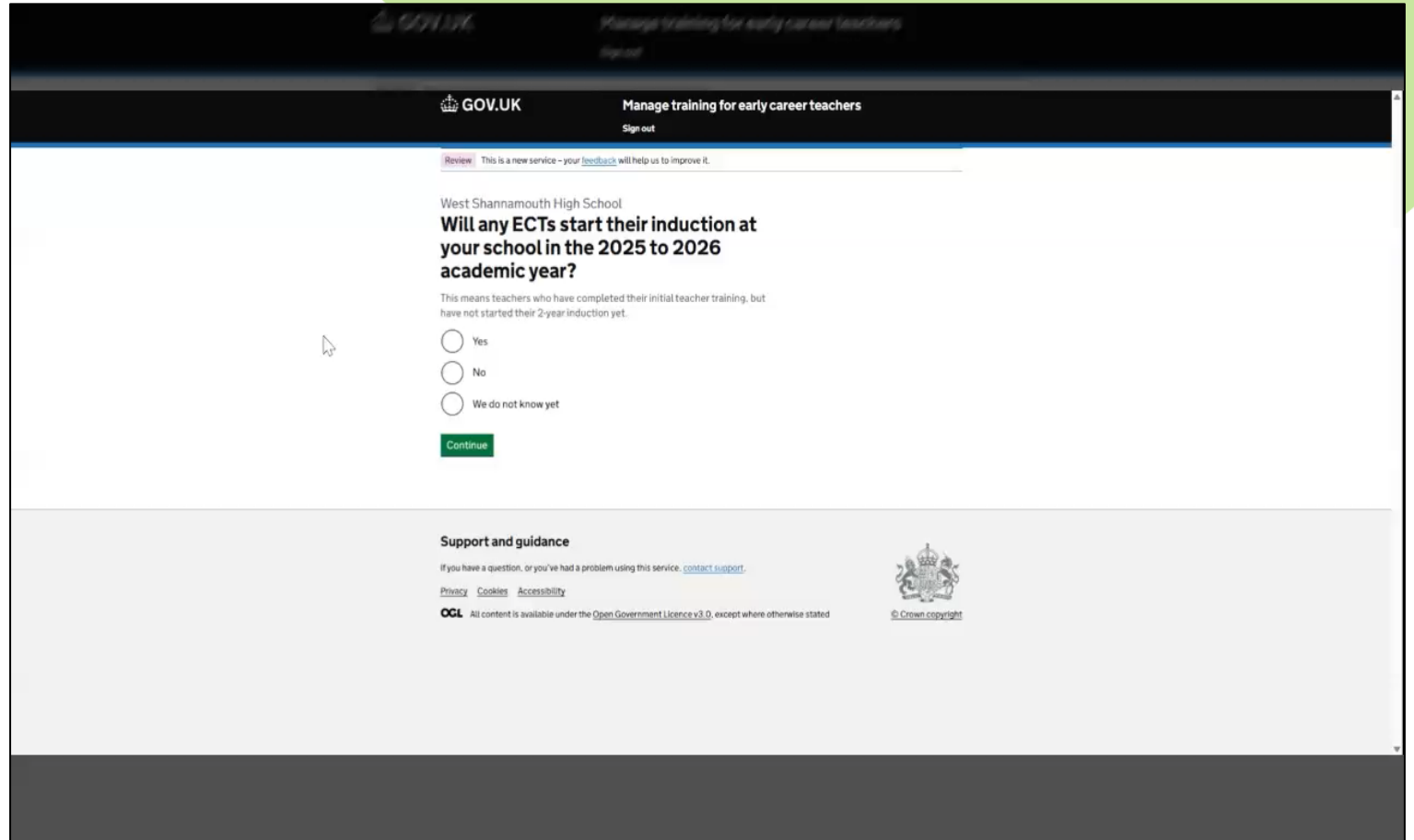
The following videos from the DfE will demonstrate:

- how a school nominates an Induction Tutor
- how an Induction Tutor notifies DfE of their programme choice for the 2025/26 academic year
- how an Induction Tutor registers an early career teacher (ECT) and mentor who are commencing their ITTECF-based training from September 2025
- how an Induction Tutor transfers in an ECT from another school
- how an Induction Tutor assigns a mentor to an ECT
- how an Induction Tutor amends the details of an ECT or Mentor

Please note – these videos are correct as of June 2025



# How to nominate an Induction Tutor



The screenshot shows a web form on the GOV.UK website. The header includes the GOV.UK logo and the title 'Manage training for early career teachers' with a 'Sign out' link. A feedback banner at the top states: 'Review This is a new service - your [feedback](#) will help us to improve it.' The main content area is for 'West Shannamouth High School' and asks: 'Will any ECTs start their induction at your school in the 2025 to 2026 academic year?'. A subtext explains: 'This means teachers who have completed their initial teacher training, but have not started their 2-year induction yet.' There are three radio button options: 'Yes', 'No', and 'We do not know yet'. A green 'Continue' button is located below the options. The footer section, titled 'Support and guidance', provides links for 'contact support', 'Privacy', 'Cookies', and 'Accessibility'. It also includes the OGL (Open Government Licence) text and the Crown copyright logo.

GOV.UK Manage training for early career teachers Sign out

Review This is a new service - your [feedback](#) will help us to improve it.

West Shannamouth High School

**Will any ECTs start their induction at your school in the 2025 to 2026 academic year?**

This means teachers who have completed their initial teacher training, but have not started their 2-year induction yet.

☐ Yes

☐ No

☐ We do not know yet


Continue

**Support and guidance**

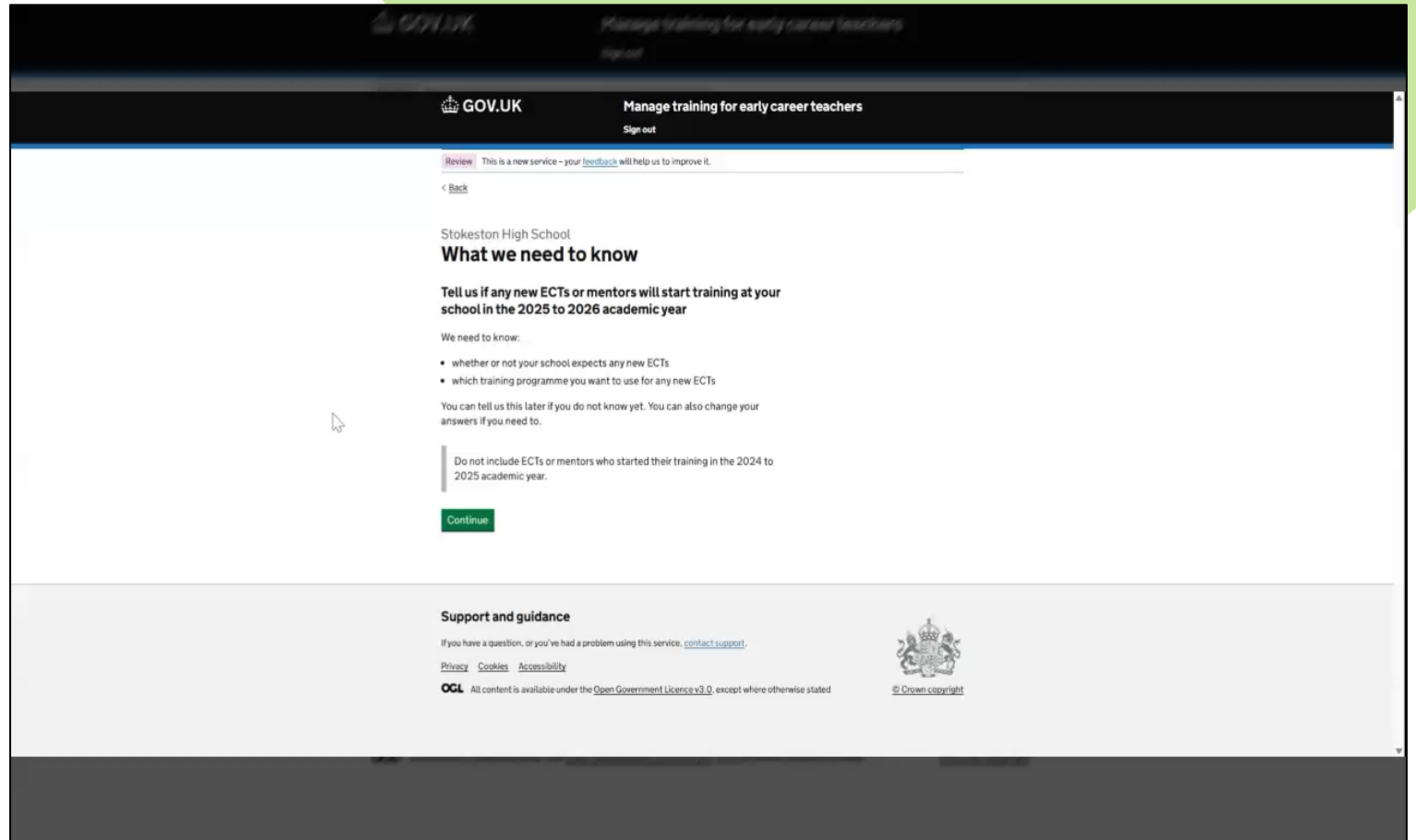
If you have a question, or you've had a problem using this service, [contact support](#).

[Privacy](#) [Cookies](#) [Accessibility](#)

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# Programme selection for the 2025/26 academic year



The screenshot shows a web form on the GOV.UK website. The header includes the GOV.UK logo and the title 'Manage training for early career teachers' with a 'Sign out' link. A feedback banner at the top states: 'Review This is a new service - your feedback will help us to improve it.' Below this is a 'Back' link. The main heading is 'Stokeston High School' followed by 'What we need to know'. The instruction reads: 'Tell us if any new ECTs or mentors will start training at your school in the 2025 to 2026 academic year'. The form asks for the following information:

- whether or not your school expects any new ECTs
- which training programme you want to use for any new ECTs

It notes that answers can be given later and can be changed. A note specifies: 'Do not include ECTs or mentors who started their training in the 2024 to 2025 academic year.' A green 'Continue' button is at the bottom of the form section.

The footer contains 'Support and guidance' with a 'contact support' link, links for 'Privacy', 'Cookies', and 'Accessibility', the 'OGL' (Open Government Licence v3.0) statement, the Royal Coat of Arms, and '© Crown copyright'.

# Register an ECT starting training from AY2025/26

The screenshot shows the 'Manage training for early career teachers' page on the GOV.UK website. The page is for Stokeston High School and displays a summary of training details for the academic year 2022 to 2023. The summary includes the induction tutor, number of mentors, ECTs, and ECTs without mentors. Below the summary, the academic year is set to 2022 to 2023, and the programme is Provider-led training funded by the DfE. The appropriate body is Alban Teaching School Hub (Sandringham School). The lead provider and delivery partner sections indicate that the lead provider needs to confirm this with us.

GOV.UK Manage training for early career teachers Sign out

[Review](#) This is a new service - your [feedback](#) will help us to improve it.

[Home](#) [Early career teachers](#) [Mentors](#)

Stokeston High School

## Manage your training

### Summary

Induction tutor	Tyson Leuschke	<a href="#">Change</a>
Mentors	1	
ECTs	3	
ECTs without mentors	0	

### Academic year

2025 to 2026 **2022 to 2023**

Programme	Provider-led training funded by the DfE	<a href="#">Change</a>
Appropriate body	Alban Teaching School Hub (Sandringham School)	<a href="#">Change</a>
Lead provider	Your lead provider needs to confirm this with us	<a href="#">Change</a>
Delivery partner	Your lead provider needs to confirm this with us	<a href="#">Change</a>

[Support and guidance](#)



# Register a mentor starting training from AY2025/26

The screenshot shows the 'Manage training for early career teachers' page on the GOV.UK website. The page is for Stokeston High School and displays a summary of training details for the academic year 2022 to 2023. The summary includes the induction tutor, the number of mentors, ECTs, and ECTs without mentors. Below the summary, the academic year is set to 2022 to 2023, and the programme is Provider-led training funded by the DfE. The appropriate body is Alban Teaching School Hub (Sandringham School). The lead provider and delivery partner sections indicate that the lead provider needs to confirm this with us.

GOV.UK Manage training for early career teachers Sign out

[Review](#) This is a new service - your [feedback](#) will help us to improve it.

[Home](#) [Early career teachers](#) [Mentors](#)

Stokeston High School

## Manage your training

### Summary

Induction tutor	Tyson Leuschke	<a href="#">Change</a>
Mentors	2	
ECTs	4	
ECTs without mentors	0	

### Academic year


2025 to 2026 **2022 to 2023**

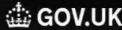
Programme	Provider-led training funded by the DfE	<a href="#">Change</a>
Appropriate body	Alban Teaching School Hub (Sandringham School)	<a href="#">Change</a>
Lead provider	Your lead provider needs to confirm this with us	<a href="#">Change</a>
Delivery partner	Your lead provider needs to confirm this with us	<a href="#">Change</a>

[Support and guidance](#)



# ECT Transferring from another school

Manage training for early career teachers

Manage training for early career teachers

Sign out

Review

This is a new service – your [feedback](#) will help us to improve it.

Home

Early career teachers

Mentors

Kenmouth Grammar School

Manage your training

Summary

Induction tutor

Miss Cleo Lehner

[Change](#)

Mentors

1

ECTs

2

ECTs without mentors

0

Academic year

2025 to 2026

2024 to 2025

2023 to 2024

Programme

Provider-led training funded by the DfE

[Change](#)

Appropriate body

[Add](#)

Lead provider

Your lead provider needs to confirm this

[Change](#)

Appropriate body

Lead provider



# Assign a mentor to an ECT

The screenshot shows the 'Manage training for early career teachers' web interface. At the top, there is a header with the GOV.UK logo and the title 'Manage training for early career teachers' with a 'Sign out' link. Below this is a navigation bar with 'Home', 'Early career teachers', and 'Mentors' tabs. The main content area is for 'Stokeston High School' and is titled 'Manage your training'. It features a 'Summary' section with a table of training details and an 'Academic year' section with a dropdown menu. The table in the summary section has the following data:

Induction tutor	Tyson Leuschke	<a href="#">Change</a>
Mentors	3	
ECTs	5	
ECTs without mentors	1	

The 'Academic year' section has a dropdown menu with three options: '2025 to 2026', '2024 to 2025' (which is selected), and '2022 to 2023'. Below this, there are two more rows in the table:

Programme	Provider-led training funded by the DfE	<a href="#">Change</a>
Appropriate body	Alban Teaching School Hub (Sandringham School)	<a href="#">Change</a>



# Amend an ECT or mentor information

The screenshot shows the 'Manage training for early career teachers' page on the GOV.UK website. The page is for Stokeston High School and is titled 'Manage your training'. It features a 'Summary' section with a table of training details and an 'Academic year' section with a table of programme details. Each row in the tables has a 'Change' link next to it.

**Summary**

Induction tutor	Tyson Leuschke	<a href="#">Change</a>
Mentors	3	
ECTs	5	
ECTs without mentors	0	

**Academic year**

2025 to 2026 2024 to 2025 2022 to 2023

Programme	Provider-led training funded by the DfE	<a href="#">Change</a>
Appropriate body	Alban Teaching School Hub (Sandringham School)	<a href="#">Change</a>



# Useful DfE links



**For further information, please see the updated guidance published by DfE:**

[Early career teacher entitlement \(ECTE\) support - GOV.UK](#) (summary page)

Links to the individual guidance pages can be found below:

## [Early Career Teacher Entitlement](#)

Information on the 2-year programme that supports early career teachers (ECTs) when they start their teaching career. This includes the changes to the programme for 2025.

## [Early Career Teacher Entitlement: roles and responsibilities](#)

How headteachers, induction tutors and mentors can support ECTs during their ECTE.

## [Early career teachers: your training and support entitlement](#)

What ECTs can expect during their ECTE.

## [Set up and manage the early career teacher entitlement](#)

What schools need to do to set up and manage training, support, assessment and changing circumstances for the ECTE.

## [Eligibility and funding for early career teacher entitlement](#)

ECTE eligibility criteria and DfE grant funding for schools, ECTs and mentors.

## [Statutory Guidance: Induction for Early Career Teachers \(England\)](#)

Guidance for appropriate bodies, headteachers, school staff and governing bodies.